

**I have set up the cards on Avery's website in a convenient to use format.  
You will need Avery cardstock #5371 or its equivalent.**

To customize your cards with you name, branch and contact information, go to <http://avery.com/myavery>

At the top right of the screen, click on **"Sign In To MyAvery"**

When prompted, enter the following:

Email Address: [triadics@triadics.net](mailto:triadics@triadics.net)

Check **"I have An MyAvery account."**

Password: [triadics](#)

Click on **"Sign In"**

Card will appear

Click on **"Your Name"** on card

**Edit the three lines to say what you want**

Once you are done editing, click on **"Preview and Print"** at the top right of the screen.

Next Screen

Click on **"Print it yourself"**

Next Screen

Click on **"Print Now"**

Select you printer on the next screen

Click on **"Print"**

Once you cards have printed, close out all screens.

*If you experience any problems with the program or using it, I can be reached at: [triadics@suddenlink.net](mailto:triadics@suddenlink.net)*